Dixon Books – Consignment Agreement

Date: _____ PO#: _____

Title/Item Description: _____

ISBN: _____ Quantity: _____

Author: _____ Retail Price: _____

Contact (Consignor): _____ Telephone: _____

Address: _____

Email: _____

Dixon Books (consignee) acknowledges receipt of items noted above for sale on a consignment basis. Dixon Books is not responsible for lost or stolen merchandise. Dixon Books is not responsible for the condition of unsold consignment items. Sales records are verified by the Dixon Books inventory system.

Dixon Books acknowledges receipt of $ _____ for administrative costs.

Dixon Books agrees to pay vendor _____ % of noted retail price for each item sold.

The consignment period for the above title is _____ days. The length of the consignment period may be renewed upon mutual consent between Dixon Books and vendor.

Should consignor promote the sale of item by listing links to retailers, consignor agrees to include a link to Dixon Books as one of the retailers of consigned item.

Consignor agrees that the retail price of item is the minimum advertised price. Consignor agrees to inform Dixon Books of any changes in retail price, and this agreement will be modified accordingly.

Reconciliation of merchandise on consignment is done at the end of the consignment period. In the absence of administrative fee, vendor has thirty (30) days after the end of the period to pick up unsold merchandise or arrangements can be made to ship with vendor paying shipping cost. After that period, merchandise will become the property of Dixon Books.

Dixon Books signature: _____ Date: _____

Vendor signature: _____ Date: _____